

**THE UNITED CHURCH OF CANADA**

**SAMBRO – JOLLIMORE PASTORAL CHARGE**

**2022 ANNUAL REPORT**



Parkhill United Church



St James United Church

**Mission Statement:**

*Our Mission as a pastoral charge is to provide a caring and supportive environment for spiritual growth; to encourage a loving and growing relationship with God in our daily lives, and to inspire each of us to serve one another in the community and in the world.*

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# Sambro-Jollimore Pastoral Charge Annual Report 2022

## Directory Information

### The United Church of Canada Sambro-Jollimore Pastoral Charge

Parkhill United Church  
5 Kirk Road, Jollimore  
B3P 1A5

St. James United Church  
3811 Old Sambro Road, Sambro  
B3V1G1

**Pastoral Charge Office:**  
**Phone number:**

Located at St. James Church  
902-868-2791

**Clergy:** Rev. Helene Burns  
Rev. Kathleen Anderson

Email: minister.sambrojollimorepc@gmail.com

Secretary: Liz Cann

Email: office.sambrojollimorepc@gmail.com

Facebook:  
You Tube:  
Website:

St. James United Church  
St James United Sambro Nova Scotia  
www.sambrojollimorepc.com

### Official Board Officers

Chairperson:  
Secretary:  
Mission & Service Co-Treasurers:  
Pastoral Charge Co-Treasurers:  
Ministry & Personnel Contact:  
Minister:

John Hennigar-Shuh  
Carolyn Langlands  
Doug Garrison / Dylan Gray  
Doug Garrison / Dylan Gray  
Sheila Kindred  
Rev. Helene Burns  
Rev. Kathleen Anderson

**Representative to Regional Council 15:**

Cheryl Schnare

### Boards of Management

Parkhill Chairperson:  
St. James Chairperson:

Sheila Kindred  
Doug Garrison

**Parkhill UCW Representative:**

Regine Maass

**St. James Clerk of Session:**

Sara Scarfe

**St. James Pastoral Care Co-Chairs:**

Diana Walker-Ross / Eleanor Schnare

**St. James Sunday School Contact:**

Rev. Helene Burns

### Musicians:

Parkhill:

Judith Tulloch, Jennifer Moss, Marilyn Pierce,  
Byron Veinot, Helene Burns

St. James:

Susan Feltmate, Jennifer Moss

## **Minister's Message 2022**

*Sunrise, sunset  
Sunrise, sunset  
Swiftly fly the years  
One season following another  
Laden with happiness and tears*  
- "Sunrise, Sunset" from *Fiddler on the Roof*

Sambro-Jollimore Pastoral Charge – now St. James United, Sambro – has been in a period of transition for some time now. The last two months of the 2022 saw a funeral and a baptism, a celebration of the ministry of Parkhill United, and its final service of worship on Christmas Eve.

This past year also saw the retirement of Rev. Helene at the end of October, and the hiring of a temporary part-time minister for 6 months before the new permanent full-time called clergy could begin.

It has been a great joy to share ministry with all of you these past few months. Sambro and Jollimore are both wonderful communities of faith and it has truly been a delight getting to know each of you. I also need to say a heart-felt 'thank you' to everyone who has helped me get my feet underneath me and point me in the right direction during those busy times of year – especially Advent and Christmas.

Since starting here, I have endeavoured to keep on top of pastoral care needs and visit folks who are having a difficult time, or who have a hard time getting out and about. In addition to regular Sunday morning services, I have worked with colleagues to keep up to date on the workings and ministry of the other churches in the area, as well as offer an additional Blue Christmas service with Max, the student minister at St. Paul's in Spryfield.

In the coming year there will continue to be much change as you welcome your new minister, and as these two communities continue to find new ways to live together as an amalgamated community of faith. There will likely be disagreements and squabbling, but it is my fervent hope and firm belief that you will all come through the other side of any disagreement with a better understanding of one another and who you collectively are as followers of Jesus.

I am looking forward to continuing to serve this community until the end of my appointment at the end of April 2023. As we go forward into the new year, we go with faith in God, to follow the path that our loving Creator has set before us. With every new call we hear and accept, we take one more step along that path, learn more about ourselves and the world around us, and come that much closer to realizing God's vision for us and the world.

Yours in God's Call,  
Rev. Kathleen Anderson

### Ministry and Personal Committee Report 2022

The role of the M&P committee of the Pastoral Charge is to provide a place for consultation in a supportive and confidential environment for our paid and volunteer staff and for the congregations at St James and Parkhill United Churches. We endeavour to be sensitive to the needs of the congregation. We approve requests for study leave, vacations days and days off for medical procedures.

The current members of the committee are Lisa Downing, \* John Hennigar-Shuh, Sheila Kindred and Bill Stewart. We have remained in close contact with Rev. Helene through the year and met several times as a group on Zoom.

If you would like to discuss anything with us regarding the ministry or personnel of the Pastoral Charge, please contact us.

Respectfully submitted,

Sheila Kindred

Secretary, Ministry and Personnel Committee

\*During the year Lisa Downing moved to New Brunswick. She has been a valuable member of the Committee.

**Passages of Life 2022**

Parkhill United Church

**Baptism**

Maddison Anne Miller  
Born May 17, 2021  
Baptism Dec 18, 2022  
Father: Chad Burgess Miller  
Mother: Kimberly Gouthro Miller

:

St. James United Church

**Baptism**

Ivan Henneberry  
Born Oct 16, 2021  
Baptism Apr 3, 2022  
Father: Colin Henneberry  
Mother: Madison Gray

**Marriage**

Tyler Spink and Sophee Gray  
June 18, 2022

Kevin Gray and Margaret Brown  
July 16, 2022

Christopher Lee and Megan Stewart  
Aug 27, 2022

**In Memoriam**

*"May we remember them in love, trusting them to God's gentle embrace and keeping." \**

St. James United Church

Jeanne Henneberry - Jan 16, 2022

Verna Garrison – March 29, 2022

Eva Garrison – June 3, 2022

David Flemming – June 20, 2022

Sherry Buffett – July 29, 2022

David Harnish – Sept 23, 2022

Peggy Billard – Nov 6, 2022

# Sambro-Jollimore Pastoral Charge Annual Report 2022

## Pastoral Charge Financial Report 2022

Expenses			
Item	2022	Budgeted (annual)	% Of budget
Christian Education	0	0	
Education Allowance	339.83	1515	22%
ADP Services	447.58	350	128%
Secretary Salary	4019.37	4970	81%
Minister Salary	60149	63613	95%
Employee Benefits	15429.21	12600	122%
Minister phone	700	750	93%
Ministry supply and travel	0	300	0%
Conference	0	300	0%
Minister Travel	1112.33	2000	56%
Church Phone	677.88	600	113%
Office supplies	667.5	1200	56%
New Computer	886.05	Not budgeted	
Region 15 dues	4409	4409	100%
Worship Supplies	81.45	400	20%
Zoom fees	230	0	
Bank fees and Misc.	125.64	63	199%
<b>Total Expenses</b>	<b>89274.84</b>	<b>93070</b>	<b>96%</b>

Income Breakdown	
<b>IN-COME</b>	
St James	68200
Parkhill	17050
Wage Subsidy	43
<b>Total</b>	<b>85293</b>

## Sambro-Jollimore Pastoral Charge Annual Report 2022

Bank Statement	
Bank Balance Jan. 1, 2022	<b>7401.54</b>
Add: 2021 Ac- counts receivable	+ 1461.82
Less: 2021 Ac- counts Payable	- <u>1040.53</u>
Book Balance Jan. 1, 2022	<b>7822.83</b>
 Add: Total In- come	 + 85293
Less: Total Ex- penses	- 89274.84
Less: cleaning, St. James	- <u>2761.68</u>
 Bank Balance**	 <b>1079.31</b>

\*\*Bank Balance as of closing of Pastoral Charge account in January 2023. This balance was then sent to St James United Church account. The account was closed on Jan 8, 2023

### Sambro-Jollimore Pastoral Charge Annual General Meeting 2022

This was held at St. James United Church on June 12, 2022. In attendance were Rev. Helene Burns, Greg Reinhardt, Barb Reyno, Aronda Garrison, Kirk Moss, Diana Walker-Ross, Doug Garrison, Pat Thomas, Brenda Slaunwhite, Sara Scarfe, John Hennigar-Shuh, Crystal Gilkie, Hugh Kindred, Sheila Kindred, Byron Veinot, Dale Veinot, Jill Leon.

John Hennigar-Shuh called the meeting to order.

John Hennigar-Shuh volunteered to chair the meeting and Crystal Gilkie volunteered to be secretary. Jill Leon made motion and seconded by Byron Veinot. All were in favour. Motion carried.

Brenda Slaunwhite made a motion to extend the vote to adherents. The motion was seconded by Jill Leon and all were in agreement. The motion was carried.

Greg Reinhardt approved adoption of last year's minutes.

Doug moved adoption of financial report and budget for pastoral charge and seconded by Greg Reinhardt. Greg Reinhardt gave thanks to Doug Garrison and Dylan Gray for their work.

Pat Thomas made motion to accept other reports as circulated. Seconded by Sheila Kindred. All in favour. Motion passed.

#### Highlights and Challenges

- Federal wage subsidy stopped. Doug Garrison approached MP as to what can be done to assist. They are looking into this
- Moving forward to discuss amalgamation. St. James United voted unanimously to move forward with discussions regarding amalgamation with Parkhill United. Greg Reinhardt wanted to acknowledge that it was a generous well thought out process for Parkhill United to consider amalgamating with St. James United. A committee has been formed to discuss amalgamation. These members are Sheila Kindred, Jill Leon, Greg Reinhardt and Sara Scarfe. Sheila Kindred was pleased that St. James United welcomes this discussion and potential to still connect with their community in other ways. John Hennigar-Shuh indicated that this was truly a celebration in moving forward.
- Rev. Helene Burns indicated pastoral charge credit needed to be used for purchases. Doug Garrison is looking into obtaining a card. Greg Reinhardt suggested to wait until the process of the amalgamation is completed. United Church store will only accept visa card. Kirk Moss suggested a prebuy visa card. Sara Scarfe and Rev. Helen to discuss. Doug Garrison made motion to authorize to purchase prepaid visa card as an alternative. Was seconded by Pat Thomas.

Sheila Kindred expressed thanks and appreciation to Rev. Helen Burns for her service. Best wishes on her retirement which is October 31, 2022. Seconded by all.

Greg Reinhardt made motion to close meeting. Crystal Gilkie seconded it. Rev. Helen Burns closed meeting with prayer.

Respectfully submitted, Crystal Gilkie

### **Amalgamation Working Group Report 2022**

On 6 July 2022, the Parkhill Congregation voted unanimously to amalgamate with St James on 31 December 2022. In doing so, the Amalgamation Working Group (AWG) was formed. The committee comprised Greg Reinhardt, Sara Scarfe, Sheila Kindred, and Jill Leon. The committee's mandate was to review the existing governance of St James United and any changes, understand the steps for the sale and closing of Parkhill, and ensure the consolidation of the two points was as smooth as possible. The committee abided by the policies and procedures of region 15 and was guided by the overarching suggestions of the United Church.

Early recommendations of the committee include the financial consolidation of the Pastoral charge accounts into the St James Board of Management and the continued formation of the Session as it exists today. Each body will continue with its previous responsibilities with sensitivity to ensure Parkhill United members remain an essential part of each. Both groups would continue to meet quarterly to ensure continued cooperation.

The next steps for the committee will be to follow through on the closure of Parkhill United, transfer the church's financial assets as outlined in region 15 guidelines, abide by the recommendations of the Board of Management of Parkhill, and execute the final amalgamation task list. All decisions will continue to be executed under the guidance of the AWG until the sale of Parkhill has been finalized.

### **Congregational Reports**

#### **Parkhill United Church Board of Management Report 2022**

The Board held 10 meetings by Zoom during the Year. Board members are Andrea Anderson, Sheila Kindred (Chair) Jill Leon, Byron Veinot and Rev Helene Burns. 2022 was a time of challenges, reflection and decisions. As the Pastoral Charge positioned itself to call a new minister, the Parkhill congregation had to consider if, in the future, we would be able to continue as a centre of worship in our building in Jollimore and a centre of community activity and support. Our demographics and financial viability came under close scrutiny. The results were sobering in terms of our long-range survival. After consulting with St James and with our congregation, (see Minutes of the PUC AGM 29 May 2022), we proceeded to investigate the merits of amalgamating with the St James congregation to form a new congregation. On 6 July, the Parkhill congregation voted unanimously to amalgamate with the St James on 31 December 2022, the new congregation to be known as St James United Church. St James welcomed this decision. Region 15 of the United Church of Canada approved of this plan. An Amalgamation Working Group was struck to facilitate this coming together.

Even with this key date in mind, and aware of all the preparatory work that had to be undertaken, there were some good times. We had the benefit of Rev Helene's inspirational worship services and empathetic care and support, until her retirement on 31 October. We had a wonderful Advent season, beginning with the traditional workshop to trim wreaths for the windows, decorate the Advent wreath and prepare for the accompanying liturgy. On that first Sunday of Advent, 27 November, we also celebrated the life and work of Parkhill United Church

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in the Jollimore community for 70 years. There was special music and a sharing of memories and highlights about aspects of church life.

In mid December, the traditional outdoor Carol sing and Star Lighting was very well attended by neighbours and friends. Our last service was Christmas Eve. The church was packed. There was special Christmas music presented by Jennifer Moss, Sara Scarfe and Susan Feltmate, and an inspired scripture drama, organized by Molly Anderson, who recruited various Sunday School alumni and friends to perform. The Parkhill paper crèche tableau was in its usual place at the Communion table. After the service, it was taken to St James to await the arrival of the 3 Magi from Parkhill on Epiphany Sunday, 8 January. This was also our first joint service of the new St James congregation.

Thank you to our volunteer musicians who have so enriched our worship: Rev. Helene, Jennifer Moss, Marilyn Pierce, Judith Tulloch and Byron Veinot. Thank you to Rev Helene and Rev Kathleen for helping us face the eventuality of leaving our building and ending our presence in Jollimore, but also for encouraging us to look ahead to a fresh start and positive future at St James.

Respectfully submitted,  
Sheila Kindred

## Minutes of Parkhill United Church Annual General Meeting 29, May 2022

In attendance: Byron Veinot, Dale Veinot, Marilyn Pierce, Madge Hicks, Rachel Elliott, Jill Leon, Rev. Helene Burns

1. 9:50 am: Rev. Helene Burns called the meeting to order and led in prayer. In the absence of our Board of Management Chair, Sheila Kindred, who was unable to attend, it was unanimously agreed that Jill would serve as Chair and Helene as Secretary.
2. Moved by Marilyn, seconded by Madge, that voting privileges be extended to adherents. Motion carried.
3. Moved by Byron, seconded by Madge, that the Minutes of the last meeting be approved. Motion carried.
4. Moved by Marilyn, seconded by Rachel, that the Financial Report and 2022 Budget be approved. Motion carried.
5. Moved by Marilyn, seconded by Madge, to approve all other Reports. Motion carried.
6. Jill presented a verbal Profile Committee Report which included the following information:
  - The Profile Committee consists of two representatives from PUC (Sheila Kindred and Jill Leon) and six from St. James.
  - Due to challenges of finance, personnel and demographics, PUC will not be viable for much longer. Regional Council 15 representative, Sarah Raeburn, and Regional Minister for Region 15, David Hewitt, have agreed with this assessment.
  - People of PUC have choices: (1) Revitalize; (2) Amalgamate (PUC and St. James come together); (3) Close (PUC ceases to exist and has no say about disposal of financial assets).
  - It was recommended by the Profile Committee that PUC and St. James amalgamate. Weekly worship services would be at St. James. If the PUC property is sold there

## **Sambro-Jollimore Pastoral Charge Annual Report 2022**

would be financial benefits which could be used to support St. James' ministry, charities important to PUC, and the creation of a Jollimore cultural outreach program. People of PUC would have access to pastoral care and Bible studies and UCW could continue.

- Time frame: David Hewitt has advised that amalgamation would likely not happen before Helene retires 31 October 2022. A supply minister will be needed through Christmas and the New Year. A new permanent minister could be in place in 2023.
7. Helene thanked Jill for her presentation. We noted that while it is wonderful that we can have a say in what happens, change is hard! We grieve the loss of our beloved Parkhill congregation, but our hope is to move from Good Friday to Easter as we continue in a different form.
  8. Marilyn offered thanks to the Profile Committee for their work and to Jill and Sheila for representing our Parkhill congregation.
  9. It was moved by Marilyn, seconded by Byron, that we investigate amalgamation with St. James United Church, Sambro. Motion carried.
  10. At 10:45 am Jill made a Motion to Adjourn.
  11. Helene closed the meeting with a prayer.

Respectfully submitted,  
Rev. Helene Burns

## **Parkhill United Church UCW Annual Report 2022**

Due to Covid 19 and other ailments of our members, we were not able to meet in 2022.

Respectfully submitted,  
Regine Maass

## **Parkhill United Church UCW Treasurers Report 2022**

There was no financial activity in 2022. The balance Dec 31, 2022 is unchanged from the previous year, \$171.51.

Respectfully submitted,  
Regine Maass

# Sambro-Jollimore Pastoral Charge Annual Report 2022

## Parkhill United Church Treasurer's Annual Report 2022

<u>Revenues</u>	<u>Budgeted</u>	<u>Actual</u>
General Offerings	\$14,000.00	\$ 12,495.00
M&S Fund	\$1,000.00	1,060.00
Building Fund	00.00	30.00
Charitable Fund	\$20.00	00.00
Memorial Fund	\$300.00	00.00
Other Revenue (e.g. concerts, sales, rentals, Xmas tree lights etc.)*	\$4,000.00	16,750.05
Donations received	\$1,500.00	2,418.14
	<u>Total \$ 20, 800.00</u>	<u>\$ 32,753.19</u>

### Expenditures

Donations made	\$550.00	\$ 300.00
Pastoral Charge	\$18,600.00	17,050.00
Piano Services	\$400.00	1,800.00
Oil and Furnace	\$3,500.00	3,073.44
Electricity	700.00	857.38
Water	\$400.00	327.33
HRM Taxes	\$45.00	19,18
Insurance	\$950.00	983.94
Bank Charges	\$36.00	43.90
Cleaning	00.00	00.00
Yard and Snow removal	\$600.00	660.00
M&S Payment	\$1,000.00	915.00
Miscellaneous**	\$400.00	4,600.00
	<u>Total \$ 27,181.00</u>	<u>\$ 30,630.17</u>

**Revenue – Expenditures at year end** (\$6,381.00)      \$ 2,123.02

\*Includes transfers from Investment a/c of \$15,000  
(\$5,000 on May 2 & \$10,000 on November 18, 2022).

\*\*Payment for property survey prior to listing for sale.

### **Operating Account** (Scotia Bank chequing a/c)

Balance on December 31, 2021	\$ 8,624.60
Balance on December 31, 2022	\$ 10,747.62

Respectfully submitted by Byron Veinot, Treasurer, and Sheila Kindred, Chair, January 2022

## Sambro-Jollimore Pastoral Charge Annual Report 2022

### Investment Account (Scotia Bank current a/c)

<b>Deposits:</b>	Balance on January 1, 2022	\$ 29,900.80
	Interest earned through 2022	379.74
	<u>Sub-total</u>	<u>\$ 30,280.54</u>

<b>Withdrawals:</b>	Transfers to Operating a/c	
	May 2, 2022	\$ 5,000.00
	November 18, 2022	10,000.00
	Bank service charges	10.00
	<u>Sub-total</u>	<u>\$ 15,010.00</u>

**Deposits – Withdrawals:** Balance on December 31, 2022     \$ 15,270.54

### St. James United Church Annual General 2022

This was held at St. James United Church on June 12, 2022. In attendance were Rev. Helene Burns, Gayle Lyons, Greg Reinhardt, Barb Reyno, Aronda Garrison, Kirk Moss, Diana Walker-Ross, Doug Garrison, Pat Thomas, Brenda Slaunwhite, Sara Scarfe, John Hennigar-Shuh, Crystal Gilkie.

Rev. Helene Burns called the meeting to order and opened with a prayer.

John Hennigar-Shuh volunteered to chair the meeting and Crystal Gilkie volunteered to be secretary. All were in favour.

Doug Garrison made a motion to extend the vote to adherents as well as members. The motion was seconded by Aronda Garrison and all were in agreement. The motion was carried.

Pat Thomas approved adoption of last year's minutes.

Greg Reinhardt provided a review and highlights of the final statement presented on page 21 of the annual report. Greg indicated that it takes a whole team who drives us to be where we are today. Thanks was given to the congregation. Greg moved the adoption of the financial statement. Second by Doug Garrison. Doug Garrison indicated that wage subsidy has now ceased. Doug will speak to the MP to see what else can be done.

Greg Reinhardt discussed budget outlined on page 22. Good management of pastoral charge. Highlighted the savings of having two heat pumps. This will be the most challenging year. Discussion was made regarding how well the investment has been doing. John Hennigar-Shuh acknowledged the difficult times that we are going through and appreciated the work of the Board of Management.

Greg moved adoption of the budget. Seconded by Doug Garrison. All in favour. Budget passed.

## Sambro-Jollimore Pastoral Charge Annual Report 2022

John Hennigar-Shuh indicated a vote of thanks to the Board of Management. Brenda Slaunwhite moved and seconded by Sara Scarfe.

Pat Thomas moved approval as circulated of remaining reports and seconded by Aronda Garrison.

### Highlights and Challenges

- Sessions challenges of filling the pews.
- Many people are watching the Sunday service online
- Pandemic has brought us together via online service
- Session has ideas to bring adults and children back.
- Getting back to what the new normal will be
- Need to make a decision on wearing masks. What to do this summer regarding this. Gradual phase a possibility
- We have someone who is willing to lead the Sunday school
- Rev. Helene is retiring and the need to find a new minister
- Rev. Helene Burns will be greatly missed. Even though she will be moving back to the community, she will not be able to attend our church for one year from the date of a new minister starting

### Dreams and Goals

- Need someone to submit articles to the Chebucto Newsletter
- Need a welcome sign for visibility to our church. Doug Garrison will put on next board meeting
- Screen at front of church. John Hennigar-Shuh suggested waiting until a new minister arrives to see what they may like

John Hennigar-Shuh noted that Parkhill United will be moving forward to amalgamate with St. James United. A date has not been set at this time. A committee will need to be created with 2 people from each church to discuss how to move forward. Sheila Kindred and Jill Leon from Parkhill United and Greg Reinhardt and Sara Scarfe from St. James will form this committee. Greg Reinhardt indicated that it was generous and thoughtful for Parkhill United to consider this. Pat Thomas made motion that we consider amalgamation with Parkhill United and seconded by Brenda Slaunwhite. All in favour. Motion carried unanimously. Doug Garrison made motion that Sara Scarfe and Greg Reinhardt be our representatives on this committee and seconded by Barb Reyno. All in favour. Motion carried.

Sara Scarfe provided an update on the status of the Profile Committee which was formed to start the process of searching for a new minister. A living faith story has been created of who we are and where we are hoping to go. Job description has been created and hoping by the end of June to have this all submitted to Region 15 for review and approval. May need to apply for a supply minister. There are 3 phases to go through before final submission.

Greg Reinhardt made motion to close meeting. Crystal Gilkie seconded it. Closed meeting with prayer.

Respectfully submitted,  
Crystal Gilkie

**Sambro-Jollimore Pastoral Charge Annual Report 2022****St. James Cemetery Fund Report as of December 31, 2022*****St. James Cemetery Fund  
As of December 31, 2022***

<b>Date</b>	<b>Description</b>	<b>Cheque Num- ber</b>	<b>Amount</b>	<b>Bal- ance</b>
	Opening Balance			762.81
23-Jun-22	Interest (Jan 2022 – Jun 2022)		0.03	762.84
27-Jun-22	Sale 1 Plot		500.00	1262.84
14-Jul-22	Receipted Donations		440.00	1702.84
21-Jul-22	Unreceipted Donation		200.00	1902.84
22-Aug-22	Interest (July 2022 – Aug 2022)		0.01	1902.85
23-Aug-22	Service Fee - Print Statement		-2.25	1900.60
12-Sept- 22	Sale 1 Plot		500.00	2400.60
23-Sept- 22	Service Fee - Print Statement		-2.25	2398.35
12-Oct-22	Mowing 2022	38	-900.00	1498.35
17-Oct-22	Reversed Service Fee – Print Statement		2.25	1500.60
21-Oct-22	Service Fee - Print Statement		-2.25	1498.35
23-Nov-22	Service Fee - Print Statement		-2.25	1496.10
1-Dec-22	Interest (Sept – Dec 2022)		0.04	1496.14
22-Dec-22	Unreceipted Donation		200.00	1696.14
23-Dec-22	Service Fee - Print Statement		-2.25	1693.89

***Respectfully Submitted,***

***Brenda Slaunwhite, Treasurer***

### Session Report 2022

**Members:** Rev Helene Burns (retired Oct 31st 2022), Sara Scarfe (chair), Pat Thomas, John Hennigar Shuh, Cyndi Garrison, Brenda Slaunwhite (secretary) resigned November, Gary Burns (retired with Helene), Jennifer Moss plus we have the following new member who joined us this year. Megan Stewart, Sheila Kindred and Diana Walker Ross. We would like to thank Brenda and Gary for their participation and also would like to acknowledge the excellent minutes taken by Brenda as secretary over the years.

Most of our meetings were conducted via Zoom this year, we started to meet in person in November for those who were comfortable with it. If matters arise between meetings, we meet on Zoom or consult by phone or email. We do not meet during the months of July and August. Helene provided a Lenten Bible Study which was based on Easter for Progressive Christians by Donald Schmidt which was enjoyed by all who attended.

Together with the minister, we plan worship services, oversee music, Sunday School and Pastoral Care. We also approve Baptisms, weddings and requests for use of the sanctuary. We assist the minister with funerals and special services.

We continue to provide services virtually via Facebook Live and thanks to Kirk Moss, Christopher Lee, Dylan Gray and Mitchell Gray for doing this. Special thanks to the above including Greg Reinhardt for continuing to work towards improving the experience for those who watch virtually. A special thanks to Capt. Bill Stewart who retired from livestreaming in November but is always available to help when needed. I hope I have not missed anyone who has helped with this important part of our worship service.

Summer services were provided to us this year by members of the congregation which we were grateful for.

We did do a Blessing of the Fleet Service Aug 14<sup>th</sup> at The Government Wharf.

We updated the Wedding and Funeral policies in October and those were posted on the Website.

Sunday School started back up again in September 2022. At the end of the year, we had 4 teachers willing to teach Sunday school: Jennifer Moss, Cyndi Garrison, Diana Walker-Ross, and Megan Stewart. We only had 2 kids coming semi-regularly. When we get the new minister in May, we are hoping to engage more kids to come.

A Community of Faith Profile Committee was formed in 2021 to start the process of the search for a new minister. Jill Leon and Megan Stewart were co-chairs and the other members were Sara Scarfe, Carolyn Langlands, Pat Thomas, Greg Reinhardt, Crystal Gilkie, & Sheila Kindred. This committee had 2 members from Parkhill and 6 members from St. James. We created a Living Faith Story as per the new guidelines for posting an open position for a minister. We consulted the last Joint Needs Assessment and with the congregation and wider community to outline who we are as a church and who we want to be. This helped us create a new position description for the posting. We concluded the profile committee with the create of the posting and the creation of the Search Committee which took over in fall of 2022.

A Community of Faith Search Committee was formed in August which consisted of Sara Scarfe and Megan Stewart as co chairs and other members were Byron Veinot, Pat Thomas and Jennifer Moss and a full-time minister (Rev Sean Handcock) was approved by the congregation on Sunday, January 15<sup>th</sup> to start May 1<sup>st</sup>.

## **Sambro-Jollimore Pastoral Charge Annual Report 2022**

Feedback from the congregation is very important to us and we use that feedback to make adjustments to the service. It is important to us that everyone has input. We welcome new members. Please join us for a meeting to see if it is something you would be interested in participating in.

We would like to thank Rev Helene for her ministry with us and helping us in session. Her leadership is respected and valued immensely. We welcomed Rev Kathleen Anderson who joined us Nov 1<sup>st</sup> as a part time minister and we are hoping will be with us until May 1<sup>st</sup>. Kathleen's dedication to pastoral care and her insightful prayers and sermons are very much appreciated. Respectfully submitted,  
Sara Scarfe

## **St. James Choir/ Music Ministry Report 2022**

2022 was another year of change and adaptation in the evolution of the music ministry here at St. James. We saw the lifting of COVID 19 restrictions which resulted in the return of in-person worship, and it is wonderful to hear the congregation lifting their voices in song! We also said goodbye to our Minister Helene Burns, who retired in October this year. I am so grateful for Helene and Gary's faithful contribution to the music ministry through the sharing of their musical gifts in worship services and special events over the years, particularly these past three years.

I am very grateful for the steadfast service of Sara Scarfe, Crystal Gilkie and Jackie Garrison, who have added so much to the music ministry, and I would also like to acknowledge John Stewart, Bill Stewart, those who sang in the Fishermen's Choir, and Jennifer Moss, whose piano and flute playing have added so much beauty to our services. Thank you as well to Rev. Kathleen Anderson who shares her lovely voice with us during our hymns and anthems each Sunday. Our hopes and plans of having a full Choir have not yet come to fruition; however, we are very blessed to have all of these wonderful musicians who give so freely of their time and talent.

This past year members of the music ministry participated in several special services, including Ash Wednesday, Good Friday and Easter services, The Blessing of the Fleet Service at the Government Wharf, Thanksgiving and Remembrance Day services, Fishermen's Service, and Longest Night Service at St. Paul's, and Christmas Eve Services at both St. James and Parkhill. It is hoped that we can continue to offer special music at these services both at St. James and within our community; and that our numbers will increase as we again invite others to join us - all are welcome!

Thank you as well to those who volunteer to record and livestream our weekly services: Kirk Moss, Chris Lee, Dylan Gray and Mitchell Gray. A special thank you to our original videographer, Bill Stewart, who faithfully recorded our services for the past three years, and has now "retired". These livestreamed services have become an important part of our Church life and an outreach to the wider community. As we embark on a New Year during which we will embrace more change, I am very appreciative of my Church family and fellow musicians, and I look forward to more musical adventures together!

Respectfully Submitted,  
Susan Feltmate

### Thinking of You Meals Report 2022

We continued in 2022 with making and delivering a meal once a month (excluding the summer months) to folks in our church community. This project is as rewarding to the group that makes and delivers the meals as it is to those who receive them. It is fun to get together and decide what we are going to make and then do the cooking and packaging and seeing it go out the door to be delivered to the folks that are grateful that someone is thinking about them. It is a much smaller scale than preparing for a church supper but keeps us in practice.

Covid has not gone away but there is hope that soon this service can evolve into something more in person and social. Fingers crossed.

### St. James Pastoral Care Team Report 2022

Our team has continued to stay connected over the past year via monthly emails to share church community news where prayers, cards and phone calls may help to uplift and comfort people. We also have sent cards of congratulations to celebrate good news in the community.

For most of 2022 the members remained the same with myself, Eleanor Schnare, Pat Thomas and Reverend Helene Burns to guide us. Reverend Kathleen Anderson joined the team in the late fall as she became our new church minister.

We thank Reverend Helene very much for her pastoral care outreach and expertise over the years. We are also grateful for Reverend Kathleen's willingness to quickly engage with the church communities needs in this area.

Throughout 2022, Pat Thomas continued to stay very attentive to the needs in the church community and beyond. Eleanor Schnare continued to send out her thoughtful cards of support and congratulations. Thanks to you both!

As well as our monthly email check-ins, we are planning to return to in person meetings this year to further facilitate our outreach.

Please feel free to contact us with any prayer requests or with interest in the Pastoral Care Team here at St. James United Church.

Thank-you, Diana Walker -Ross

### St. James Financial Narrative & Statement 2022

First, before we begin a review of the 2022 financials, we need to pause for a minute and thank everyone for their contribution during the last three years during Covid and our hybrid worship. We are incredibly fortunate to have such a supportive community and congregation.

This year was also a year of decision and thankfulness. Thanks, and congratulations to Rev Helene Burns on her retirement in October, her many years of dedication, and Rev Kathleen Anderson for stepping in.

If that change was not enough, we were also thankful for the decision of Parkhill United to amalgamate with us in 2023. That means that St James United, with the help of both congregations, will take on the entire financial responsibility for the church in 2023.

This year the Board of Management account ended 2022 with a \$375.43 surplus. This surplus only occurred because of a generous estate donation. Other notable items included \$13,514.00 in fundraisers. Many thanks again to everyone who makes these events happen.

In summary, the Board of Management account balance ended the year with \$24,212.16 (\$375.43 from 2022), the building fund ended with a balance of \$18,691.29 (-\$10,596.51 from 2022), and our M&S contribution was \$3,372.

Other noted facts include the collected PAR donations of \$29,636. Given the continued online worship and expanded Facebook members, we encourage more of you to join PAR. For more information, please go to our website. [Giving Monthly through PAR | The United Church of Canada \(united-church.ca\)](https://www.united-church.ca)

In closing, 2023 will be exciting and challenging as we take on a budget of \$111,620.52. We hope that some of you might consider increasing your PAR, enrolling in PAR, offer a one-time donation here [Donations | sambrojollimore \(sambrojollimorepc.com\)](https://www.sambrojollimorepc.com), or offering up whatever you can. We are so blessed to have a community that has supported St James United for many years and will continue to do so for many years.

Finally, a huge thank you to the financial team.

*Greg Reinhardt & Barb Reyno*, on behalf of the St. James United Board of Management

# Sambro-Jollimore Pastoral Charge Annual Report 2022



## Financial Statement

**St James United Church**

Jan 1 2022 - Dec 2022

Brd of Mgmt Donations	Budget 2022	Current	2021 Actuals
Investment (\$14,000 invested, \$10,000 withdrawn)	\$ 15,000.00	\$ (4,000.00)	\$ 10,000.00
Dinner Theatre / Supper / CD	\$ 10,000.00	\$ 13,514.00	\$ 31,538.05
Local Fund Donations	\$ 55,000.00	\$ 78,683.46	\$ 53,759.13
HST Rebate	\$ 250.00	\$ -	\$ 678.35
Other Donations	\$ -	\$ 284.45	\$ -
<b>Sub total Donations</b>	<b>\$ 80,250.00</b>	<b>\$ 88,481.91</b>	<b>\$ 95,975.53</b>
Expenses			
Caretaker	2775.00	\$ 2,700.00	\$ 2,520.00
Bank Service charges	500.00	\$ 48.70	\$ 361.41
Church fuel -OIL	0.00	\$ -	\$ 7,536.00
Pre-authorized / Stripe fees	300.00	\$ 255.96	\$ 283.06
Miscellaneous	2500.00	\$ 3,629.09	\$ 2,281.25
Nova Scotia Power	6000.00	\$ 5,372.73	\$ 2,061.88
Organist	9000.00	\$ 7,900.00	\$ 7,420.00
Pastoral charge share	74400.00	\$ 68,200.00	\$ 68,200.00
<b>Sub total Expenses</b>	<b>\$ 95,475.00</b>	<b>\$ 88,106.48</b>	<b>\$ 90,663.60</b>
<b>Net income</b>	<b>\$ (15,225.00)</b>	<b>\$ 375.43</b>	<b>\$ 5,311.93</b>
Board of Management Balance			
Opening balance		\$ 23,836.73	
2022 Balance		\$ 375.43	
<b>Current Operating Balance</b>		<b>\$ 24,212.16</b>	
Building Fund Donations			
Building fund donations + Dinner theatre		\$ 6,778.12	
HST rebate		\$ 957.16	
<b>Sub total Donations</b>		<b>\$ 7,735.28</b>	
Expenses			
Church insurance		\$ 6,301.93	
Dorian repairs		\$ -	
Heat Pump		\$ -	
Church repairs		\$ 12,029.86	
<b>Sub total Expenses</b>		<b>\$ 18,331.79</b>	
<b>Net income</b>		<b>\$ (10,596.51)</b>	
Building Fund Balance			
Opening balance		\$ 29,287.80	
Current Year		\$ (10,596.51)	
<b>Balance</b>		<b>\$ 18,691.29</b>	
Investment	Unit Cost	Units	
Opening balance	\$ 12.8856	19,926.45	\$256,764.26
Current Balance	\$ 12.5055	21,287.71	\$266,213.42
Withdrawn during year			\$ (4,000.00)
<b>Annual earnings</b>			<b>\$ (4,550.84)</b>
M&S			
Total Donations			\$ 3,372.50



# Financial Statement

St James United Church

Jan 1 2022 - Dec 31 2022

<b>Brd of Mgmt Donations</b>		<b>Budget 2022</b>	<b>Current- 2022</b>	<b>2021 Actuals</b>
Investment / Receptions		\$ 15,000.00	\$ -	\$ 15,000.00
Dinner Theatre / Supper / CD		\$ 10,000.00	\$ -	\$ 9,463.00
Local Fund Donations		\$ 55,000.00	\$ -	\$ 53,968.33
HST Rebate		\$ 250.00	\$ -	\$ 284.50
<b>Sub total Donations</b>		<b>\$ 80,250.00</b>	<b>\$ -</b>	<b>\$ 78,715.83</b>
<b>Expenses</b>				
Caretaker		2775.00	\$ -	2754.82
Bank Service charges		500.00	\$ -	112.65
Church fuel -OIL		0.00	\$ -	0.00
Pre-authorized / Stripe fees		300.00	\$ -	280.96
Miscellaneous		2500.00	\$ -	1912.90
Nova Scotia Power		6000.00	\$ -	4668.44
Organist		9000.00	\$ -	8640.00
Pastoral charge share		74400.00	\$ -	62000.00
<b>Sub total Expenses</b>		<b>\$ 95,475.00</b>	<b>\$ -</b>	<b>\$ 80,369.77</b>
<b>Net income</b>		<b>\$ (15,225.00)</b>	<b>\$ -</b>	<b>\$ (1,653.94)</b>
<b>Board of Management Balance</b>				
Opening balance			\$ 23,836.73	
2020 Balance			\$ -	
Current Operating Balance			\$ 23,836.73	
<b>Building Fund Donations</b>			<b>Current</b>	
Building fund donations + Dinner theatre			\$ -	
HST rebate			\$ -	
<b>Sub total Donations</b>			<b>\$ -</b>	
<b>Expenses</b>				
Church insurance			\$ -	
Dorian repairs			\$ -	
Heat Pump			\$ -	
Church repairs			\$ -	
<b>Sub total Expenses</b>			<b>\$ -</b>	
<b>Net income</b>			<b>\$ -</b>	
<b>Building Fund Balance</b>				
Opening balance			\$ 29,287.80	
Current Year			\$ -	
			<b>\$ 29,287.80</b>	
<b>Investment</b>				
	<b>Unit Cost</b>	<b>Units</b>		
Opening balance	\$ 12.8856	19,926.45	\$ 256,764.32	
Current Balance	\$ 12.8856	19,926.45	\$ 256,764.32	
Withdrawn during year			\$ -	
Annual earnings			\$ -	
<b>M&amp;S</b>				
Total Donations			\$ -	

